Grove Site Services ("GSS," "we," "our," or "us") is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your personal information when you visit our website <a href="https://www.grovesiteservices.co.uk/">https://www.grovesiteservices.co.uk/</a> By using our Site, you agree to the terms of this Privacy Policy.

- 1. Information We Collect
- 1.1 Personal Information: We may collect personal details such as your name, email address, phone number, CV, employment history, and any other information you provide when you register on our Site, apply for a job, or contact us.
- 1.2 Non-Personal Information: We may collect non-identifiable information such as IP addresses, browser type, device information, and browsing behavior through cookies and analytics tools.
- 2. How We Use Your Information
- 2.1 To provide recruitment services, including matching job seekers with employers.
- 2.2 To communicate with you regarding job opportunities, applications, and other services.
- 2.3 To improve our website functionality and enhance user experience.
- 2.4 To comply with legal obligations and enforce our terms of service.
- 3. Sharing of Information
- 3.1 We may share your personal information with employers and third-party recruitment partners for job placement purposes.
- 3.2 We may disclose information if required by law, regulation, or court order.
- 3.3 In the event of a business merger, sale, or acquisition, your information may be transferred to the new entity.
- 4. Cookies and Tracking Technologies
- 4.1 We use cookies to track website usage, improve site functionality, and enhance user experience.
- 4.2 You may disable cookies in your browser settings, but this may affect your ability to access certain website features.
- 5. Data Security
- 5.1 We implement appropriate security measures to protect your personal data from unauthorized access, loss, or misuse.

5.2 While we strive to protect your information, no method of transmission over the internet

is 100% secure.

6. Your Rights

6.1 You have the right to access, update, or delete your personal information.

6.2 You may opt out of receiving marketing emails from us at any time.

6.3 To exercise these rights, contact us at [Insert Contact Email].

7. Third-Party Links

7.1 Our Site may contain links to third-party websites. We are not responsible for their

privacy practices.

7.2 We encourage you to review their privacy policies before providing any personal

information.

8. Data Retention

8.1 We retain your personal data for as long as necessary to fulfill recruitment services and

comply with legal requirements.

8.2 When no longer required, your data will be securely deleted or anonymized.

9. Changes to This Privacy Policy

9.1 We reserve the right to update this Privacy Policy at any time.

9.2 Changes will be posted on this page, and your continued use of the Site constitutes

acceptance of the updated policy.

10. Contact Us

If you have any questions regarding this Privacy Policy, please contact us at:

**Grove Site Services** 

2-10 Holton Rd, Cardiff, Barry CF63 4HD, United Kingdom

Email: info@grovesiteservices.com

Phone: 01446 502803